

# Master of Dietetics Studies Orientation Package



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## Welcome

Dear Students,

Welcome to the Master of Dietetics Studies Program at The University of Queensland and congratulations on your place in the program. The University of Queensland is one of the most highly ranked universities in Australia, is in the top 50 in the World, is a knowledge leader, and is the highest ranked university in Queensland in terms of teaching, learning and research. The University aims to prepare graduates who will Create Change. We aim to assist you in your learning so that you are prepared to create change in nutrition and dietetics across Australia and the world. UQ is research intensive and we are using a research led curriculum, with our teaching staff leading research in the nutrition and dietetics field. You will be assisted to understand what you are learning and why, and how our skills-based program will help you create the future that you want.

The program is the first and only one of its style in Australia. We are using a collaborative, integrated case-based learning approach, which encourages and focuses on adult learning, skills and competence development. We combine theory and practice so that you will be able to practice what you are learning right away. We implement the best evidence for clinical education programs.

Students complete more than 100 days of professional practice in a variety of settings across Brisbane, Ipswich and other locations. Practice placements occur in courses DIET7102, DIET7202, DIET7204, DIET7303 and DIET7304. Our professional practice sites for Medical Nutrition Therapy and acute care Foodservice Management are listed below. We also utilise student-led clinics. We use a variety of other sites for professional practice in other contexts, including community and public health nutrition, food service management in acute care and in aged care, food industry, sports nutrition, private practice, rural health and aged care.

We are sending you this information to help with your planning. You will have the benefits of personalised classes, with e-learning support.

## Teaching Staff

We will be introducing ourselves when we meet and outlining our careers and background in dietetics:

Dr Olivia Wright, PhD AdvAPD, Program Convenor  
Associate Professor Judy Bauer, PhD, FDAA  
Adjunct Associate Professor Robyn Littlewood, PhD, APD  
Dr Michael Leveritt, PhD, APD, Senior Lecturer  
Dr Jack Bell, PhD, APD Conjoint, Senior Lecturer  
Dr Veronique Chachay, PhD APD, Lecturer  
Dr Jacki Walker, PhD APD, Lecturer  
Dr Karen Abbey, PhD APD, Lecturer  
Dr Clare Dix, PhD APD, Lecturer  
Ms Cheryl Collins, MDietSt, APD, Associate Lecturer

We also employ additional clinical educators to assist you in our clinics.

## Honorary Staff

We are in partnership with the Directors of Nutrition at the facilities that take our students. We have a number of professionals who hold clinical titles with us, in recognition of their involvement with the program. See the School website <https://hmns.uq.edu.au/team/adjunct-honorary-and-affiliate>.

## Uniforms

You will be provided with two (2) uniform polo shirts which are compulsory for placement. You will be able to purchase additional shirts if you would like more than two (2).

These can be purchased from the School of Human Movement and Nutrition Sciences Reception Desk, Level 2, Building 26, St Lucia campus. Payment is required (via EFTPOS) at the time of order.

## Semester 1 Timetable

All timetabled classes are in Room 244/245 in the Connell (Building 26) St Lucia campus unless otherwise notified. You are expected to attend all classes as these are all skills development classes.

- **Monday:**

- DIET7101 – 9:00 am -12:00 pm
- DIET7104 – 1:00 pm – 4:00 pm

*Sometimes DIET7101 will be in the mornings and sometimes in the afternoon, with DIET7104 in the other time slot.*

- **Tuesday and Wednesday:**

- DIET7102 – students on placement from week 3

*Placements will include rotations to the UQ clinics or external clinics in place of days at the primary allocated placement site. The commencing times will be given to you as they vary with sites.*

- **Thursday:**

- DIET7103 – 9:00 am – 12:00 pm

**PLEASE NOTE:** Weeks 1 and 2 will include orientation to program, placement program and commencement of intensive theory program. You will be expected **to attend 3 days at campus in these weeks** – Monday, Tuesday and Thursday.

## Placements

You will be allocated placements for:

- Professional Practice in Medical Nutrition Therapy 1 (DIET7102) (PP1)
- Professional Practice in Medical Nutrition Therapy 2 (DIET7202) (PP2)
- Professional Practice in Nutrition and Dietetics 3 (DIET7204) (PP3)
- Professional Practice in Nutrition and Dietetics 4 (DIET7303) (PP4)

Placement sites for Professional Practice in Medical Nutrition Therapy (with rotations to clinics to balance the case-loads and the mix of acute and ambulatory care) and Acute Care Foodservice Management include:

- The Princess Alexandra Hospital, Woolloongabba
- QEII Hospital, Coopers Plains
- The Wesley Hospital, Auchenflower/ St Andrews War Memorial Hospital, Brisbane
- The Royal Brisbane and Women's Hospital, Herston
- The Prince Charles Hospital, Chermside
- The Queensland Children's Hospital (formally Lady Cilento Children's Hospital)
- St Vincent's Hospital, Toowoomba
- Darling Downs Hospital and Health Service (Toowoomba and surrounds)

Students with a special interest in Paediatrics, Indigenous or Mental Health, please contact the Program Convenor (Dr Olivia Wright [o.wright@uq.edu.au](mailto:o.wright@uq.edu.au)) by **31 January 2020**. Otherwise, you will be randomly allocated to placements.

Orientation and requirements of the placement program will be covered during workshops in the first week of Semester 1. The Professional Practice in Medical Nutrition Therapy 1 Course manual and individual placement site manuals required for semester 1 will be made available on Blackboard. Other placement manuals will be made available in time for planning the following semester.

Students **must** disclose whether they are employed at a placement site PRIOR to **31 January 2020**.

**Important** – If you have an issue with any of the placement sites in terms of access or other legitimate reasons for consideration, please email the Program Convenor (Dr Olivia Wright [o.wright@uq.edu.au](mailto:o.wright@uq.edu.au)) by **31 January 2020**. Please note, your request must be accompanied by appropriate documentation. However, be aware that clinics are not at the primary sites and you will be rostered to these, regardless of the location of the primary site.

## Requirements Prior to Commencement of Placements

**Placements for Professional Practice in Medical Nutrition Therapy 1 (DIET7102) commence from week 3.** There are several pre-placement checks that are mandatory and without which you **CANNOT** attend placement. The Queensland Government has determined the conditions under which students can attend their facilities, and most private providers follow the same rules. Aged Care providers require Criminal History Checks. You should commence completing these requirements as soon as possible, as it can take up to 6 weeks to process documentation. Under the deed that UQ signs with placement providers, we guarantee that you meet these and hold evidence to that effect. **You will not be able to proceed on placement if they are not completed.**

These requirements are outlined on the following pages and comprise:

- Queensland Health Orientation Requirements (Student Evidence Record, Orientation check list and Student Deed)
- Valid Blue Card
- Vaccinations and Immunisations requirements
- Tuberculosis Self-Assessment
- Criminal history check
- Valid Cardiopulmonary Resuscitation (CPR) and First Aid Certificate \*

**\* CPR and First Aid Certificates: Not mandatory, but may be required by selected placement sites. Students attending these sites will be required to hold CPR and First Aid Certificates. You are strongly encouraged to complete and maintain the currency of these requirements.**

Students are reminded that placements or activities in risk environments identified in UQ PPL (2.60.08) will not be permitted unless all documentation has been completed and verified.

## Queensland Health Orientation Requirements

To assist with ensuring patient, student and staff safety, specific training must be completed by **ALL** students. It is essential that accurate records of this training are maintained by each Queensland Government Hospital and Health Service.

The training modules that must be completed prior to placement are available via the link.

<http://www.health.qld.gov.au/ahwac/html/ahst.asp>

Allied health students are requested to:

- Complete all off-site training, including annual training requirements indicated on the [Allied Health student training: A guide for students](#) (PDF 86KB) document, prior to attending any Queensland Government Hospital and Health Service placement.
- Maintain the [Evidence record for allied health student training](#) (PDF 90KB) with signature and date against completed training modules. Students must provide a copy of this document to Queensland Government Hospital and Health Service clinical educators at the commencement of each placement.
- Students must also complete the [Student Orientation Requirements](#). There is a separate [Student orientation checklist](#) for completion and this requirement is reflected as a module within the 'Allied health student training: A guide for Students' document and on the 'Evidence record for allied health student training' document.

The [training modules](#) that must be completed prior to placement are listed on the 'Allied health student training: A guide for Students' document. Log in instructions can be accessed via the link.

<https://www.health.qld.gov.au/ahwac/html/training-modules>

### Remember:

- Keep your Evidence record up to date as you complete each module.
- Some modules are required to be completed annually (see details within the 'Allied health student training: A guide for Students' document).

All students must complete orientation before commencement in a placement within a Hospital and Health Service (HHS) Once this is done the [Student orientation checklist](#) and [Group A Student Deed Poll](#) must be signed and given to the university or registered training organisation placement coordinator. If you are an international student, you must sign the [Overseas Student Deed Poll](#).

## Blue Card “Working with children check”

All students are required to complete an application for a suitability card (Blue Card) from the Public Safety Business Agency (PBSA). Please note that it is an offence for a disqualified person to apply for a Blue Card. The Professional Practice Coordinator is legally obliged to warn students that it is an offence for a disqualified person to sign a Blue Card application form. A person is disqualified if they:

- Have been convicted of a disqualifying offence;
- Are a reportable offender with current reporting obligations;
- Are subject to a child protection prohibition order; or
- Are subject to a disqualification order from a court prohibiting them from applying for, or holding a Blue Card.

[Application forms](#) or [Linking forms](#) are to be submitted in person at HMNS Reception on Level 2, Connell Bldg. (#26), St Lucia Campus. Please ensure you bring required proof of identity cards.

**Documentation must be submitted in person so identification can be verified by the School.** However, if you reside more than 50km from the St Lucia campus or have a disability affecting your mobility, you can mail necessary documentation to the school provided that the documentation includes a completed [confirmation of identity form](#).

Student Administration  
School of Human Movement and Nutrition Sciences  
Building 26, St Lucia Campus  
The University of Queensland  
Brisbane Qld 4072

(More details of documents required can be seen on Page 3 [Part E] of the Blue Card Application Form, which is available for download at:

<https://www.bluecard.qld.gov.au/volunteers/howdoiapply.html>

## Immunisation Guidelines

All healthcare students are required to be appropriately immunised and/ or screened prior to commencing coursework that involves increased potential exposure to vaccine preventable disease (VPD). Specifically -

- Pertussis\*, Diphtheria & Tetanus
- Measles\*, Mumps\* & Rubella\*
- Varicella\* (Chickenpox)
- Influenza\*\*
- Hepatitis B\*

\* Mandatory

\*\* Strongly Recommended

Evidence is in the form of a completed [Student Immunisation Record – Form A](#). The immunisation record is to be completed by a Registered Medical Practitioner and submitted online via [Placements \(InPlace\) website](#).

Access the Placements system via your my.UQ dashboard, or through the my.UQ Manage My Program page. Check 'Staff and Students' on the Placements homepage and log in using your UQ student login details.

**For further information regarding Vaccinations and Immunisations, please refer to the UQ PPL [\(2.60.08\)](#) or the Faculty of Health and Behavioural Sciences (HABS) [Placement website](#).**

## Tuberculosis Self-Assessment

All healthcare students are required to complete and submit the [Queensland Health Tuberculosis Risk Assessment Form](#) for Students. This is a self-assessment form (completed by yourself) to be submitted online via [Placements \(InPlace\) website](#).

Access the Placements system via your my.UQ dashboard, or through the my.UQ Manage My Program page. Check 'Staff and Students' on the Placements homepage and log in using your UQ student login details.

**For further information regarding Vaccinations and Immunisations, please refer to the UQ PPL [\(2.60.08\)](#) or the Faculty of Health and Behavioural Sciences (HABS) [Placement website](#).**

## UQ Health Service

You are not required to get your immunisations from the University health service – your GP can provide it as well, BUT if you have not been immunised you need to commence the accelerated program immediately.

Costs of these immunisations are less at UQ Health Service than from other medical service providers. Immunisations at UQ Health Service must be ordered by a doctor so you must first make an appointment with one of the Health Service Medical Officers. Appointments can be made by telephoning 07 3365 6210 or visiting the Health Service, located at Level 1, Gordon Greenwood Building (#32)

The University Health Service bulk-bills Medicare so there is no cost to students for a visit to one of the doctors. The Medicare Card must be brought to the Health Service when seeing a doctor. Once ordered by a doctor, the immunisations are usually given by one of the Health Service nursing staff. One immunisation can usually be given immediately following the visit to the doctor with additional ones scheduled as appropriate. Students are responsible for the cost of the vaccine used for immunisations. This must be paid for at the time of immunisation. Payment via cash, cheque or credit cards is accepted for immunisations.

**When attending the UQ Health Service to discuss Immunisation requirements please bring any existing immunisation records e.g. childhood or school records.**

## Criminal History Checks

All students will have some contact with residential aged care facilities throughout the program. To follow regulations, you must apply for a National Police Check. If you have already completed a criminal history check as part of your previous degree or for any other reason, please provide the original to the Administrative Officer, Student Administration, School of Human Movement and Nutrition Sciences and it will be returned to you after we have taken a copy.

To apply for a National Police Certificate, you must complete an Application for a Police Check 'Name only' you can apply on line or in person. On line applications include on line payment, ID verification and delivery, and are to be submitted via the Application for a National Police Certificate link. Applications that do not require further investigation can be completed in an hour. Alternatively to apply in person, complete and download your online application form, and attend a participating Australia Post outlet with sufficient proof of identity and payment. The turnaround time is 3 - 5 weeks, therefore you are encouraged to start the application process early.

If you have **lived overseas**, you are required to submit a Police Certificate (with English translation) for any country you have lived in during the past 10 years, and this must show any charges or convictions. If you are unable to obtain this type of certificate, you will need to fill out a statutory declaration that:

- Lists any charges or convictions or
- Confirms there are no charges or convictions

### **International Students or Students residing overseas:**

Contact the Australian Federal Police (AFP)  
(Information on applying for a National Police Check is available via the [AFP](#).)



## Contact details

**School of Human Movement and Nutrition Science  
Student and Academic Administration**

T +61 7 3365 6240

E [hmns@enquire.uq.edu.au](mailto:hmns@enquire.uq.edu.au)

W [hmns.uq.edu.au](http://hmns.uq.edu.au)

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