

EDUC4005 Professional Portfolio

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| Text type | Portfolio | Weighting | Pass/Fail | Due | 12 June 2017, 6pm |
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Context

You have found this advertisement in TeachingJobsRUs and have decided to apply.

HPE TEACHER (full time, permanent)

A qualified and dynamic teacher of Health and Physical Education is required for this full time position from Term 3, 2017. The successful applicant will be required to teach Years 7-10 HPE, and Senior PE and HE. The ability to teach Years 7-10 Science or Maths will also be favourably considered.

Applicants must be committed to excellence in teaching and to be able to work in a team environment. The successful applicant will be required to contribute to the School's comprehensive extra- and co-curricular programs.

Applications close 12 June 2017.

New graduates are encouraged to apply. Eligibility for registration with the Queensland College of Teachers is essential.

Written applications must include a cover letter, résumé and EQ Professional Statement. This should be addressed to the Principal. (Reference # 43210)

Task

Develop a **Professional Portfolio** that showcases best practice in your teaching.

Your portfolio must contain:

1. A **Cover Letter** in application for a job at your professional experience school.

Apply to the generic job advertisement (above) for your professional experience school. That is, refer to the context and personnel at your school.

2. A **Résumé** (Curriculum Vitae) that provides an overview of your teaching and leadership experiences.

3. **Illustrations of your teaching practice.**

This should be cross-referenced against **all AITSL Professional Standards for Teachers**.

A title page for each sample **must provide a description and justification** to explain why it meets the nominated Standard(s).

Evidence may include:

- Unit and lesson plans
- Learning resources you have developed, modified or analysed
- Assessment you have developed or analysed
- Student work examples and other evidence (such as a thank you card)
- Supervising teacher feedback and reports
- Reflections on class experiences, attendance at parent-teacher interviews, co- and extra-curricular activities. That is, provide a paragraph to describe this
- Photographs (ensure you seek permission).

Please note:

- Ensure you address all AITSL Professional Standards.
- One piece of evidence may illustrate multiple standards. For example, one inquiry based task may demonstrate many elements from Professional Standards 1, 2 and 3
- You should draw primarily from your Major Professional Experience but you may also consider other professional experiences and teaching situations
- Presentation should meet the standard of an employment application. It should also be concise, reflective and evidence based
- Examples are provided in Blackboard. You may choose to use these as templates.

This portfolio may form the basis of interview discussion (across all education sectors and employers).

This portfolio is an enhanced version of the one you developed following 3rd Year Minor Professional Experience. Please refer to feedback provided in your 3rd Year Portfolio.

Important

The requirements of this task are different to those required for the State School (EQ) Professional Portfolio that you will submit with your State School (EQ) application. Please check State School's (EQ) *Guide to teaching in Queensland state schools* to ensure your application meets their requirements.

Upon successfully completing this assessment, the following Graduate capabilities of the AITSL (2012) Australian Professional Standards for Teachers will be demonstrated:

Standard 6 Engage in professional learning

6.1 Identify and plan professional learning needs

Demonstrate an understanding of the role of the National Professional Standards for Teachers in identifying professional learning needs.

6.2 Engage in professional learning and improve practice

Understand the relevant and appropriate sources of professional learning for teachers.

6.3 Engage with colleagues and improve practice

Seek and apply constructive feedback from supervisors and teachers to improve teaching practices.

6.4 Apply professional learning and improve student learning

Demonstrate an understanding of the rationale for continued professional learning and the implications for improved student learning.

Major Professional Experience Teaching Folio (Pass / Fail)

Name _____

| | Unsatisfactory | Satisfactory | Rating |
|---|---|--|--------|
| Cover letter Résumé Personal Statement | Cover letter, résumé and/or personal statement are incomplete or inappropriate for a job application. | Cover letter, résumé and personal statement are complete and appropriate for a job application. | |
| Evidence of best practice | Professional Standards are missing. Evidence is poor quality and/or does not support the narrative. Reflection does not provide a clear connection between selected evidence and Professional Standards. Pedagogical language is weak or absent. | Professional Standards are complete. Evidence is high quality and appropriately supports narrative. Reflection justifies a clear connection between selected evidence and Professional Standards. Pedagogical language demonstrates an understanding of schools, teachers and teaching. | |
| Presentation Communication | Folio is incomplete and/or task instructions are not followed. Paragraphing, sentence structure, grammar and/or spelling is poor. Folio presentation is not 'job application' standard. | Folio is complete and task instructions are followed accurately. Paragraphing, sentence structure, grammar and spelling contains no or few errors. Folio presentation is 'job application' standard. | |

Comments

