

As this course is directly related to your professional training, you are required to demonstrate a high level of professionalism. Your professionalism will be judged by all members of the immediate teaching team and broader HMNS community. While your conduct does not directly contribute to a percentage of your grade, your professionalism may influence decisions about your teaching experiences in 3rd and 4th Year BHSPE.

Failure to act professionally may result in a 'show cause' interview before you are granted entry into the following semester and/or a failing grade for your course. **Students who do not meet a high level of professionalism may be suspended from their practicum school and receive a failing grade.**

Generally, your professionalism can be summarised by your **attitude and willingness to learn and improve your teaching**. More specifically, you will be judged on your:

Attendance

Full attendance is expected at all times. All absences and non-participation will require supporting documentation and additional tasks may be allocated in lieu of missed learning experiences.

Punctuality

Punctuality is expected at all times. Late arrival or early departure is not acceptable.

Preparation

Thorough preparation, including careful written planning utilising feedback and reflection, are essential to good teaching. Thorough preparation also includes research, the collation of resources, and conscientious rehearsal and practice of teaching skills. Written preparation must be available for perusal by the supervising teacher and university supervisor prior to class.

Presentation

Whilst in a professional experience setting, you are required to adopt an appropriate and high standard of presentation and dress. That is, polo shirts neatly tucked in; hat; plain coloured dress shorts (longer than mid-thigh); hair neatly presented. You should consider the costs involved in ensuring that your wardrobe is appropriate. You should consult with your school's Pre-Service Teacher Coordinator regarding body art and piercings.

Participation

Active engagement in learning experiences is expected at all times.

Interactions with others

You must conduct yourselves in an appropriate manner. This includes maintaining respectful relationships with all staff, your peers and community members. Your behaviour, language and sentiment should not offend, discriminate, harass, vilify or victimize others. The UQ Handbook of University Policy and Procedures sets out your rights and responsibilities in regard to this (UQ Policy & Procedures Library 1.70.06 Discrimination and Harassment, <http://ppl.app.uq.edu.au/content/1.70.06-discrimination-and-harassment>). When receiving feedback from supervisors or tutors, you should listen respectfully and attempt to implement it regardless of your personal opinion.

Reflection

You are expected to undertake systematic written reflection following each teaching episode. This is essential to good teaching. You may make notes on your lesson/unit plans, use the templates provided or keep a journal. Written reflection must be available for perusal by supervising teachers and university tutors.

Confidentiality

You are expected to treat any personal or health information about children as highly confidential. This means not discussing a particular child with another person except in the context of discussions led by supervising teachers or university tutors.

Initiative

You are expected to demonstrate initiative and enthusiasm in undertaking all tasks. Also, you should be adaptable and independent. HMNS and schools are busy places and you cannot control everything. If something does not go to plan, find a solution without commotion.